

LITTLE CRESSINGHAM & THREXTON PARISH COUNCIL – AGENDA FOR ANNUAL GENERAL & PARISH COUNCIL MEETING

Councillors are summoned to attend the AGM & Parish Council Meeting at:

All Saints Church, Threxton on Thursday 13th May 2021 **at 7.30pm**

Members of the press and public are welcome to attend

M Cousins – Clerk to the Parish Council – Dated: 9th May 2021

ANNUAL GENERAL MEETING

1. Open meeting and consider accepting apologies for absence.
2. To consider dispensations and declarations of interest
3. To note the resignation of Cllr Kay. To welcome Marion Gouldstone as Cllr.
4. To hear Chairman's report
5. To consider nominations for Chairman and to sign Acceptance of Office form
6. To consider nominations for Vice Chairman and to sign Acceptance of Office form
7. Clerk to ask Councillors to sign Acceptance of Office forms and (new Councillor only) Register of Interests form
8. To appoint a planning representative
9. To appoint an environmental representative
10. To decide on charities to support
11. Chairman to suspend meeting for questions

PARISH COUNCIL MEETING

12. To approve the minutes of the virtual Parish Council meeting held on Wednesday 20th January 2021 via Zoom
13. To note matters arising not included on the agenda FOR INFORMATION ONLY
14. Chairman's Announcements
15. To agree and sign the Annual Governance and Accountability Return (AGAR) for year ending 31st March 2021
16. Clerk's Correspondence: **a)** Highways/Rangers requests; **b)** Update on application for a grant towards the cost of a defibrillator; **c)** 1 million trees for Norfolk; **d)** CPRE Norfolk Awards 2021; **e)** Precept for £800.00 from BDC.
17. Cllr Leonard to update on Broadband
18. Update on trees (Cllr Leonard)
19. Speed Indicator Report (written report received from Martin Kay)
20. Possible purchase of dog litter bins in The Arms area (Cllr Cannon)
21. To consider signing of cheques

Melanie Cousins (Clerk) 5 hrs per mth Jan/Feb/Mar/Apr/May @ £10.21 per hr + £10 fuel	£255.25+£10 = £265.55
Signpost Newsletter – annual donation	£30.00
Norfolk Parish Training & Support Annual Subscription	£40.00
Information Commissioner – Data Protection Registration	£40.00
Internal Auditor	£30.00
Cost of repaint of telephone box	£115.78

The most recent bank statements will be handed out at the meeting. The bank balances stand at £2,046.78 Business Premium account dated 30th April 2021 and £100.00 in the Community account.

22. Update on planning issues – **a)** T R Scott Properties 'The Mill House' – alterations to the window arrangements on the extension undertaken during the work - APPROVED; **b)** STV, Forge House – Held – No breach of planning; **c)** Planning Consultation PC 3PL/2021/0641/F - T R Scott Properties (Erection of Warehouse) – comments to be uploaded by 2nd June 2021.
23. Issues raised under AOB at last meeting: **a)** Vehicle activity/gatherings near The Arms; **b)** Shrubs planted on Highway verge outside 1 Watton Road; **c)** car regularly parked on grass area in Pilgrim's Way.
24. Open the meeting for public discussion
25. To agree date for next meeting and consider items for agenda