

LITTLE CRESSINGHAM & THREXTON PARISH COUNCIL

Minutes of the Parish Council Meeting held on Thursday 12th May 2022 at 7.30pm at St Andrew's Church, Little Cressingham

Present: Cllrs Tony Abel (Chairman), Tim Leonard TL (Vice Chairman), Ashton Austin AA, Chris Cannon CC. **Also present:** Melanie Cousins – Parish Clerk and three members of the public.

Apologies: Marion Gouldstone MG and NCC/BDC Cllr Fabian Eagle

1. Meeting opened and the Chairman welcomed everyone present
2. **To consider dispensations and declarations of interest:** There were no declarations of interest.
3. **To hear Chairman's Report – a)** The Chairman gave an update on the application from T R Scott Properties and STV to extend their working hours and their warehouse space. Following consultation in the Parish, the Parish Council raised objections to this. No decision by the planning authority has yet been made. This would be considered by the Planning Committee at Breckland Council on 7th June 2022. **b)** The Chairman also reported on the dialogue with NCC over the formal recognition of Green Lane as a footpath. The process is still taking place, owing to a back-log of work at NCC. **c)** Mr Kay has continued to maintain and monitor the vehicle speed indicator and submit reports to the Parish Council. The Council is indebted to Mr Kay as he makes no charge for his work. **d)** The Clerk and others have worked hard to supply a defibrillator for Little Cressingham and discussions continue as to how they can be supplied to The Arms and Threxton. **e)** Other issues that have been discussed are recorded in the minutes, all of which are available on the Parish Council website.
4. **Nominations for Chairman** – It was proposed by Cllr Leonard and seconded by Cllr Cannon that Tony Abel remains as Chairman. Cllr Austin agreed. TA signed his Acceptance of Office form, which was witnessed by the Clerk.
5. **Nominations for Vice Chairman** – It was proposed by Cllr Cannon and seconded by Cllr Ashton that Tim Leonard remains as Vice Chairman. Cllr Abel agreed. TL signed his Acceptance of Office form, which was witnessed by the Clerk.
6. **To appoint a planning representative** – Cllr Abel proposed that Cllr Cannon continued in this role and this was agreed unanimously.
7. **To appoint an environmental representative** – Cllr Abel proposed that Cllr Leonard continued in this role and this was agreed unanimously.
8. **To decide on charities to support** – Following discussion TA proposed that the Council continued to donate £25.00 to both the East Anglian Air Ambulance and to NARS. This was agreed unanimously; the Clerk to check on the new address for NARS, as the cheque signed and sent in 2021 had not been cashed.
9. **Meeting suspended for questions** - None

Parish Council Meeting

10. **To approve the minutes of the Parish Council Meeting held on Thursday 13th January 2022:** These were agreed and signed as a true record.
11. **To note matters arising not included on the agenda** – No matters were raised.
12. **NCC and BDC** – The Clerk had received a written NCC report for the year 2021/22 from Cllr Eagle; AA took the report to read outside the meeting.

13. Chairman's announcements – The Chairman said that there would be a Jubilee Party at Pilgrims Way on 5th June. The road would be closed. There would also be a party on the Sunday in The Arms. It was hoped to meet at the church on the Sunday as well.

14. To agree and sign the Annual Governance and Accountability Return (AGAR) for year ending 31st March 2022 – The Clerk handed the Cllrs copies of the AGAR – the Bank Reconciliation was noted, with the closing balance as at 31st March 2022 being £1,104.89; the Certificate of Exemption was signed by the Chairman; the Annual Internal Audit Report had been agreed and signed by the Internal Auditor; the Accounting Statements 2021/22 were signed by the Chairman and the Annual Governance Statement 202/22 was signed by the Chairman. The Clerk would forward the dates for the exercise of public rights to Cllrs to place on the notice boards and would notify the External Auditors of the completion of the AGAR.

ACTION: Clerk

15. Clerk's Correspondence – **a)** Highways/Rangers requests – The Clerk would follow up once more with NCC over the request for passing places on the road to Ashill from Little Cressingham. **b)** Update on defibrillator The defibrillator had arrived, but the cabinet was still awaited. Funding had been provided from the Swaffham Gospel Church; the VAT would be reclaimed by the Clerk. **c)** Precept for £800.00 from BDC – The Clerk confirmed that this had been received. **d)** Refund of donation from Signpost – The Clerk confirmed that this had been received. **e)** Correspondence from Green Lane Association – This had been forwarded to Cllrs. It was noted that the use of off-road landrovers was encouraged by the Association. TL commented that they had right of way on the Peddars Way.

16. Possible purchase of dog litter bins in The Arms area – CC The Clerk to follow up suggestions with Highways.

ACTION: Clerk

17. To consider signing the following cheques: It was agreed to make payment to –

Melanie Cousins (Clerk) – Feb/Mar/Apr/May 20 hours @ £10.21 per hr + pay increase backdated to 01/04/2021 (£8.64) + £15.00 fuel = £227.84	£204.20+ £8.64+£1 5.00 = £227.84
Cheque	
All Saints Church, Threxton for Parish Council meetings	£50.00
Norfolk Parish Training & Support Annual Subscription	£50.00
Information Commissioner – Data Protection Registration	£40.00
Internal Auditor	£30.00

The most recent bank statements were available at the meeting. The bank balances stand at £965.55 in the Business Savings account dated 29th April 2022 and £794.50 in the Community account (the combined bank balance = £1,760.05).

18. Update on Planning Applications: **a) PC 3PL/2021/0641/F** – T R Scott Properties (Erection of Warehouse); **b) Variation of hours conditions VAR application at STV Ltd, Village Farm, Lt Cressingham.** It was noted that the Planning Committee would be discussing these on 7th June 2022.

19. Open the meeting for public discussion:

- a) Recent car/truck crash** – A member of the public asked if a 30mph speed limit could be introduced following a crash on the road the other side of the mill. The Clerk to ask for advice from Cllr Eagle. **ACTION: Clerk**
- b) Fly Tipping** – TL reported that the Council had investigated some fly tipping and found receipts amongst the rubbish. As a result of this, there would be a fine issued.
- c) Footpath sign** – A member of the public was concerned that a footpath sign had been taken down. The Chairman said that this had been blown down; he had taken it home to re-laminate it and would put it back.

20. Next Meeting and agenda items: It was agreed to hold the next Parish Council meeting on Thursday 15th September 2022 at 7.30pm at All Saints Church, Threxton. Items for the agenda to include the following: Update on Defibrillators, Possible locations for dog bins,

Highways/Rangers issues (Update on Passing Places), Speed Indicator Report, Update on Planning Consultation PC 3PL2021/0641/F and Variation of hours conditions VAR application at STV Village Farm, Lt Cressingham.

Meeting Closed 8.15pm

Signed _____

Dated _____ 2022