**LITTLE CRESSINGHAM & THREXTON PARISH COUNCIL**

**Extraordinary Meeting**

Tuesday 18 June 2019

10.00am – Little Cressingham

**AGENDA**

1. Open Meeting
2. Apologies for Absence
3. Annual Accounts 2018/19 for PKF Littlejohn (Appointed Auditors) –

* Bank Reconciliation for financial year ending 31 March 2019
* Annual Governance and Accountability Return 2018/19 Part 2 (AGAR) – Completion checklist
* Certificate of Exemption – AGAR 2018/19 Part 2
* Annual Internal Audit Report 2018/19
* Annual Governance Statement 2018/19
* Accounting Statements 2018/19
* Explanation of Variances – pro forma

1. Notice of Public Rights and Publication of Annual Governance & Accountability Return
2. Signing of cheque – Internal Auditor
3. Date and time of next Parish Council Meeting – Wednesday 18 September 2019 at 7300pm in All Saints Church, Threxton